

MIT/WELLESLEY UPWARD BOUND PROGRAM

STUDENT APPLICATION

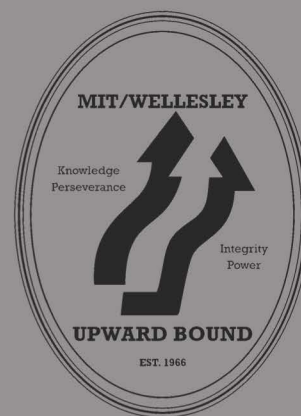
Office Location

265 Massachusetts Avenue
Building N52-130
Cambridge, MA 02139-4307

Mailing Address

77 Massachusetts Avenue
Building N52-130
Cambridge, MA 02139-4307

Phone: (617) 253-5124 | Fax: (617) 258-5616



Effective: October 2017



MIT/Wellesley Upward Bound Program

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77 Massachusetts Avenue
Cambridge, MA
02139-4307

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265 Massachusetts Avenue
Cambridge, MA
02139-4307

P 617-253-5124
F 617-258-5616
E upwardbound@mit.edu



Dear Upward Bound Applicant/Parent/Legal Guardian:

The staff of the **MIT/Wellesley Upward Bound Program** welcomes your interest in our program. The Upward Bound Program is a year-round, coeducational, multicultural college preparatory program for high school (grades 9 through 12) youth, who reside in Cambridge, Massachusetts and attend Cambridge Rindge and Latin School (CRLS). With the financial support of the **United States Department of Education**, the **Massachusetts Institute of Technology (MIT)** and **Wellesley College**, the Program serves academically promising young men and women from low-income families who are potentially first generation to go to college, meaning neither parent has obtained a bachelor's degree, and who might be at high risk for academic failure.

The goal of Upward Bound is to generate in its participants the academic skills and motivation necessary to complete a program of secondary education and to enter and succeed in a program of postsecondary education. The Program enrolls a limited number of students each year who are selected through an application and screening process. Selected students are expected to participate in the Program from the time of admission until their graduation from high school.

The Program consists of both an academic year component and a summer session.

During the academic year, participants will attend supervised study sessions and tutorials, for a minimum of four (4) hours per week, at MIT. Participants will meet with Program staff regularly to review their academic progress and program participation. Additionally, the Program will provide college admissions, financial aid, and career advising and workshops for participants and their parents to improve college selection and financial planning. Lastly, we will seek to balance the Program's rigorous academic and advising activities by offering a number of diverse cultural and recreational activities and field trips.

The summer session will consist of six weeks of rigorous academic study, in residence, at Wellesley College. Participants will be enrolled in three courses and their requisite study halls according to data obtained regarding their report card grades, future course enrollments, and performance on State proficiency tests. The Program's rigorous courses will be designed to increase proficiency in: 1) English and foreign language art skills: reading, writing & speaking; 2) quantitative skills (mathematics) and laboratory sciences; 3) critical thinking skills; and 4) social studies. Additionally, all courses will employ the use of computers for instruction and research where possible. Further, individual tutorials will be assigned on an as needed basis. Once again, the academic rigor will be balanced by cultural and recreational activities, and field trips.

The staff urges you to carefully complete the entire application and return it to the Upward Bound office. All materials requested from you will be processed in a confidential manner. If you have any questions or concerns during the application process, please feel free to contact us at (617)253-5124.

Sincerely,
The MIT/Wellesley Upward Bound Staff

All applications **MUST BE COMPLETED** in **BLACK** or **BLUE INK**.

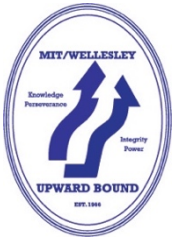
APPLICATION INSTRUCTIONS

To apply to the MIT/Wellesley Upward Bound Program, you and your parents/legal guardians must submit the following information;

1. A completed and signed application form. An incomplete application will be returned to you for completion and may cause a delay in the admissions process.
2. Income verification.
 - a.) A copy of the Federal Income Tax Form 1040, 1040A, or 1040EZ from the previous calendar year, signed in ink,
or
 - b.) A copy of a letter from the Department of Transitional Assistance or Social Security Office stating the family's financial situation.
3. First-Generation Confirmation Forms. **Each** parent/legal guardian **must** complete a form as directed. (Please see the attached **required** forms.)
4. Proof of legal guardianship. This **must** be submitted if applicant **does not** live with biological parents.
5. Proof of applicant's citizenship.
 - a.) A copy of the applicant's United States Birth Certificate, **or**
 - b.) A copy of the applicant's Permanent Resident Registration Card, **or**
 - c.) A copy of the applicant's Naturalization Paper
6. A copy of the applicant's school transcript of grades.
7. A Teacher Evaluation Form from **both** your English teacher **and** your Mathematics teacher. (Please see the attached **required** forms.)

After you submit **all** of the information that is requested above, your eligibility for the program will be determined and you may be contacted for an interview.

Your application will be considered incomplete if you do not provide the copies of these documents.



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77 Massachusetts Avenue, Building N52-130
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Telephone: (617)253-5124; Fax: (617)258-5616

Email: upwardbound@mit.edu; Website: mitwupwardbound.mit.edu



Student Application

SECTION 1 – To be completed by the STUDENT

Date: _____ (mm/dd/yyyy)

STUDENT DEMOGRAPHIC INFORMATION

Name: First _____ Middle _____ Last _____

Age: _____ Date of Birth: _____ (mm/dd/yyyy) Place of Birth: _____

Social Security Number: _____ - _____ - _____ Gender: ___ Male ___ Female

Home Address: _____ Apt. _____

City: _____ State: _____ Zip Code: _____

Cell Phone Number: _____ Home Phone Number: _____

Email: _____

Mailing Address (if different): _____ Apt. _____

City: _____ State: _____ Zip Code: _____

EDUCATIONAL INFORMATION

Name of Middle/Upper School: _____ Current Grade: _____

Name of High School: _____ Learning Community: _____

Name of Principal or Guidance Counselor: _____

Choose the highest level of education that you (the student) aspire to complete:

___ High School ___ Career or Vocational Degree Program ___ Two-Year College
___ Four-Year College ___ Master's Degree ___ Doctoral Degree

ETHNIC AND RACIAL BACKGROUND

Please respond to **all** of the following questions. This information is used for the purpose of reporting to the United States Department of Education.

1. Are you Hispanic or Latino? ___ Yes ___ No

2. With which race do you identify? (Please check **all that apply**.)

___ American Indian or Native American ___ Asian ___ Black or African American
___ Native Hawaiian or Other Pacific Islander ___ White

3. Is English your first language? ___ Yes ___ No

4. Is English the primary language spoken at home? ___ Yes ___ No

If no, what language is spoken at home? _____

EXTRACURRICULAR ACTIVITIES AND EMPLOYMENT INFORMATION

Please list any extracurricular activities (athletics, school clubs/groups, community based, etc.) in which you are currently involved. **Please list them in order of their importance to you.**

- 1. _____
 - 2. _____
 - 3. _____
 - 4. _____
 - 5. _____
 - 6. _____
- More: _____

Do you currently participate in any other educational opportunity or enrichment programs? Yes No
 AVID Work Force Workforce Breakthrough Cambridge
 Harvard Chance MIT SEED Program Other _____

Do you have a job or internship? Yes No If yes, how many hours per week do you usually work?
 Under 10 hours Between 10 and 15 Between 16 and 25 Over 25

Are you able to commit to attending the required MIT/Wellesley Upward Bound after school activities, Saturday programming, and summer residential sessions? Yes No

Please explain how you plan to do so. _____

MORE ABOUT YOU...

1. How did you hear about the MIT/Wellesley Upward Bound Program? _____

2. Do you feel that the grades on your school transcript are a true reflection of your ability? Yes No
Please explain your response. _____

3. What do you expect to gain from an experience with the MIT/Wellesley Upward Bound Program?

4. Please tell us why you should be selected as a participant in the MIT/Wellesley Upward Bound Program.

STUDENT ESSAY QUESTION

Please use additional sheet(s) of paper to provide a **250-word** response to the following questions.

What are your educational and career goals after graduation from high school? How do you think the MIT/Wellesley Upward Bound Program can help you reach your goals?

REQUIRED EXPECTATIONS AND STUDENT CONTRACT OF PARTICIPATION

The MIT/Wellesley Upward Bound Program requires students to do the following:

1. Students are expected to remain in the program through high school graduation.
2. Students are required to participate in **both** the academic year session and the six-week summer residential component.
 - During the academic year, students commute to the Massachusetts Institute of Technology (MIT) campus after school and on selected Saturdays for tutorial assistance, enrichment classes for MCAS and SAT test preparation, and workshops on career exploration, college awareness, and the college admissions and financial aid processes.
 - During the summer component, students live in a residence hall on the Wellesley College campus from Sunday evening through Friday afternoon, and enroll in three college preparation courses.
3. Students are expected to follow the rules and regulations of the Upward Bound Program, MIT, and Wellesley College. Full copies of the rules and regulations are distributed during the initial student interview and at the start of each academic year and summer session.

I will meet the following requirements as an Upward Bound participant:

1. I will work toward maintaining at least a 3.0 or B average in all of my high school classes.
2. I will actively participate in developing my academic and social skills for graduation from both high school and college.
3. I will attend the six-week summer component.
4. I will participate in tutorial and special activities during the academic year. I understand that excessive absences will be reason for disciplinary action, including termination.
5. I will ensure that I notify the program in the event of a cancellation from any trips/activities for which I have signed up to participate. In the event of a cancellation without prior notice, I understand that I will be responsible for the cost of my scheduled participation.
6. I will follow all rules and regulations of the MIT/Wellesley Upward Bound Program, MIT and Wellesley College.
7. I will follow the directives of Upward Bound administrators and staff, including seasonal academic year and summer staff, at all times.
8. I will show respect for myself, all program staff, and my fellow Upward Bound students.

By signing below, I indicate my intention to follow the requirements listed above. I understand that if my commitment is found to be lacking in any of these areas, it will result in disciplinary action, up to and including dismissal from the program.

Student Signature

Date

SECTION 2 – To be completed by the PARENT/LEGAL GUARDIAN

PARENT/LEGAL GUARDIAN INFORMATION

Applicant lives with: Both Parents Mother only Father only Guardian(s)

Parent/Guardian #1: First Name: _____ Last Name: _____

Mother Father Legal Guardian (Please provide documentation of legal guardianship.)

Daytime Phone Number: _____ Evening Phone Number: _____

Cell Phone number: _____ Email: _____

Address (if different from student) _____

Occupation: _____ Place of Employment: _____

Highest education level completed? Elementary GED/High School 2-Yr. College 4-Yr. College

Please complete the attached First-Generation Confirmation form.

Parent/Guardian #2: First Name: _____ Last Name: _____

Mother Father Legal Guardian (Please provide documentation of legal guardianship.)

Daytime Phone Number: _____ Evening Phone Number: _____

Cell Phone Number: _____ Email: _____

Address (if different from student) _____

Occupation: _____ Place of Employment: _____

Highest education level completed? Elementary GED/High School 2-Yr. College 4-Yr. College

Please complete the attached First-Generation Confirmation form.

EMERGENCY CONTACT INFORMATION

First Name: _____ Last Name: _____

Daytime phone number: _____ Evening phone number: _____

Cell phone number: _____ Relationship to Student: _____

INCOME INFORMATION

I, _____, parent/guardian of _____ do hereby state that my family's **TAXABLE INCOME** for the previous calendar year was \$ _____, and that my family size (including myself) last year was _____ people.

Parent/Legal Guardian Signature

Date

Please check here if the family receives financial assistance from Massachusetts Transitional Aid to Families with Dependent Children (AFDC) or Supplemental Security Income (SSI) benefits.

Please include the following mandatory documents:

1. A copy of the income tax form 1040, 1040A, or 1040EZ from the previous calendar year, signed in ink, *or*
2. A copy of a letter from the Department of Transitional Assistance or Social Security Office.

Your child's application will be considered incomplete if you do not provide the copies of these documents.

VERIFICATION OF APPLICANT'S UNITED STATES CITIZENSHIP AND RESIDENCY

Is **your child** a United States citizen? ___ Yes ___ No If no, what is your **child's** country of citizenship?
_____ **Please attach a copy of one of the following documents (both sides).**

Permanent Resident Registration Card # _____

United States Birth Certificate # _____

Naturalization Paper # _____

PARENT PERMISSION FOR STUDENT'S PARTICIPATION

I, _____, the parent/guardian of _____, do hereby give permission for my son/daughter to participate in all activities of the MIT/Wellesley Upward Bound Program, during the academic year session at the Massachusetts Institute of Technology (MIT) and the summer residential session at Wellesley College, from the date of his/her acceptance throughout his/her involvement with the program.

I, _____, give permission to have my child, _____, tested by the MIT/Wellesley Upward Bound Program for academic purposes. I understand that the testing data is for Upward Bound's use in reporting to its funding sources.

Parent/Legal Guardian Signature

Date

PARENT CONTRACT OF PARTICIPATION

I will meet the following requirements as an Upward Bound participant's parent/guardian:

1. I will work with my child toward maintaining at least a 3.0 grade point average, or B average, in all of his/her high school classes.
2. I will ensure that my child follows the rules and regulations of the program.
3. I will ensure that my child attends the six-week summer residential component.
4. I will encourage my child to participate in tutorial and special activities during the academic year. I understand that excessive absences will be reason for disciplinary action against him/her, including possible termination.
5. I will ensure that my child notifies the program in the event of a cancellation from any trips/activities for which he/she has signed up to participate. In the event of a cancellation without prior notice, I understand that my child will be responsible for the cost of his/her scheduled participation.
6. I will participate in program activities when a parent's/guardian's presence is required.
7. I will respond to inquiries from the program staff regarding my child.
8. I understand that if my child does not fulfill his/her commitment to the program, he/she may be dismissed.

I, _____, the parent/guardian of _____, do hereby agree to the terms and rules/regulations of the MIT/Wellesley Upward Bound Program. By signing below, I agree to support the program's mission and my child's commitment to the program. I understand that if his/her commitment is found to be lacking in any of these areas, it will result in disciplinary action, up to and including dismissal from the program.

Parent/Legal Guardian Signature

Date

SECTION 3 – To be completed by both STUDENT and PARENT

RELEASES OF STUDENT INFORMATION

PERMISSION TO RELEASE STUDENT INFORMATION TO UPWARD BOUND

I, _____, the parent/legal guardian of _____

do hereby permit the release of my child's academic records including, but not limited to, grades, individual education plans, standardized test scores, and proof of graduation to the MIT/Wellesley Upward Bound Program for the purposes of tracking student progress, and compiling and reporting data to the United States Department of Education, Office of Postsecondary Education. I understand that the United States Department of Education requires the MIT/Wellesley Upward Bound Program to report on my child's academic progress through either his/her graduation from college or for at least six years after my child's high school graduation.

In addition, I hereby authorize postsecondary institutions to release to the MIT/Wellesley Upward Bound Program copies of academic, enrollment, and student financial aid award information from the college/university my child will attend after high school graduation.

Parent/Legal Guardian Signature

Date

I, _____ do hereby permit the release of my academic records including, but not limited to, grades, individual education plans, standardized test scores, and proof of graduation to the MIT/Wellesley Upward Bound Program for the purposes of tracking student progress, and compiling and reporting data to the United States Department of Education, Office of Postsecondary Education. I understand that the United States Department of Education requires the MIT/Wellesley Upward Bound Program to report on my academic progress through my graduation from college or for at least six years after my high school graduation.

In addition, I hereby authorize postsecondary institutions to release to the MIT/Wellesley Upward Bound Program copies of academic, enrollment, and student financial aid award information from the college/university I will attend after high school graduation.

Student Signature

Date

STATEMENT OF CERTIFICATION

By signing below, I hereby certify that all of the information on this application, provided by me or any other person, is true and complete to the best of my knowledge and belief. If this application leads to me/my child being selected as a student of the **MIT/Wellesley Upward Bound Program**, I understand that any false or misleading information found in this application may result in my/my child's immediate release from the program.

Student Signature

Date

Parent/Legal Guardian Signature

Date

SECTION 4 - ADDITIONAL INFORMATION

If you would like to provide further details about any part of this application, please use this section.

SECTION 5 - REQUIRED ATTACHMENTS

The following **required** program forms are provided and must be returned with your completed application.

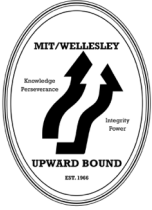
First Generation Confirmation Form(s) – Submit a form for **each** parent/legal guardian.

Teacher Evaluation Forms – Submit a form from your English Teacher **and** your Mathematics Teacher.

Please note that your application will be considered incomplete if you do not provide the above-listed documents.

APPLICATION CHECKLIST

- ___ A completed **and** signed application form, including your response to the **STUDENT ESSAY QUESTION**.
- ___ Income verification.
 - a.) A copy of the Federal Income Tax Form 1040, 1040A, or 1040EZ from the previous calendar year, signed in ink, **or**
 - b.) A copy of a letter from the Department of Transitional Assistance or Social Security Office stating the family's financial situation.
- ___ First-Generation Confirmation Forms (from **each** parent/legal guardian).
- ___ Proof of legal guardianship.
- ___ Proof of applicant's citizenship.
 - a.) A copy of the applicant's United States Birth Certificate, **or**
 - b.) A copy of the applicant's Permanent Resident Registration Card, **or**
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- ___ A copy of the applicant's school transcript of grades.
- ___ Teacher Evaluation Forms (from **both** your English teacher **and** Mathematics teacher).



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FIRST-GENERATION CONFIRMATION FORM

Dear Parent:

As part of the admissions process of the MIT/Wellesley Upward Bound, under consideration for the first-generation college student category, it is necessary to verify the educational status of **each** parent/legal guardian indicated on the student's application form.

I understand that this is an additional request, but it is necessary for the Program to be able to document the educational status of our student's parent(s)/legal guardian(s) such that eligibility under the first-generation regulation can be determined. Upward Bound is a federally funded program and is required by federal guidelines to service only those students who are defined by the government as "low-income" and /or "first-generation".

I would like to assure you that this information is confidential. No one is allowed access to student's records, files or information without the approval of the Director. I also assure you that this information is for Program use only. It is not, under any circumstances, given to any other person, agency, or institution.

You may verify your educational status by completing **Section A or B** below and returning the form to our office.

Thank you for your cooperation.

Section A (This section must include notary's seal and his/her signature.)

I, _____, parent of _____, by affixing my signature hereon, do attest that as of _____, I **have not received a** Bachelor's degree or higher advanced degree from an accredited institution of higher education.
(TODAY'S DATE)

Witnessed by Notary

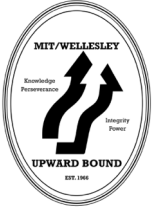
Your signature

Section B

____ I have received the Baccalaureate or higher degree.

Signature of Parent/ Guardian

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You may verify your educational status by completing **Section A or B** below and returning the form to our office.

Thank you for your cooperation.

Section A (This section must include notary's seal and his/her signature.)

I, _____, parent of _____, by affixing my signature hereon, do attest that as of _____, I **have not received a** (TODAY'S DATE) Baccalaureate degree or higher advanced degree from an accredited institution of higher education.

Witnessed by Notary

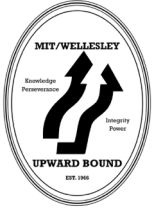
Your signature

Section B

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Signature of Parent/ Guardian

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TEACHER EVALUATION

To the Evaluating Teacher: Upward Bound is a year-round (from the time of entrance until graduation from high school) college preparatory program designed to help and encourage low-income and/or first generation college-bound students to continue their education beyond high school. The Program offers academic support and counseling to eighth grade and high school students from varied backgrounds. Your candid evaluation of this student will help in the creation of an academic support plan which is developed to meet the student's individual needs. Please return this completed form as soon as possible to: **MIT/Wellesley Upward Bound Program, 77 Massachusetts Avenue, Rm. N52-130, Cambridge, MA 02139-4307.**

Name of Student: _____ Grade: _____

Subject: English _____ Math _____

I have known this student for: _____ years _____ months

What are the first words that come to mind to describe this student? _____

For the following items, please circle one or more responses which may pertain to each. Your additional comments are welcome on the reverse side.

Sense of responsibility	always	usually	sometimes	rarely
Consideration of others	usually thoughtful	usually considerate	inconsiderate	unkind
Social relations with peers	healthy relationships	some problems	frequent problems	relates poorly
Leadership ability	excellent	good	average	poor
Emotional maturity	very mature	average	somewhat immature	very immature
Self-confidence	healthy self-image	needs some support	seems overly confident	poor self-image
Sense of humor	highly developed	good	fair	poorly developed
Self-control	highly developed	good	fair	poorly developed
Relations with adults	comfortable	uneasy	dependent	avoids contact

Please turn over...



TEACHER EVALUATION – PG. 2

Please comment on:

Study habits: _____

Motivation: _____

Organization of time and work: _____

Curiosity: _____

Attention span: _____

Ability to express ideas orally: _____

Ability to work in a group: _____

Creativity: _____

Attendance pattern: _____

Parental support: _____

Please comment on level of progress and achievement in the following areas. Add grades if applicable.

Reading: _____

Spelling: _____

Math: _____

Is there ability grouping? If so, please indicate which group (honors, intermediate, standard).

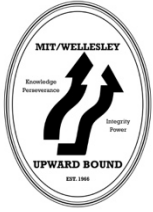
Language Arts: _____ Math: _____

Comments: We would appreciate any additional comments and observations concerning the strengths, weaknesses, or any special needs or concerns of this student and family. We welcome any other information which you think would be helpful. Thank you very much for your time.

Teacher's Name: _____ (please print)

Teacher's Signature: _____ **Date:** _____

Telephone #: _____ **Email:** _____



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Name of Student: _____ Grade: _____

Subject: English _____ Math _____

I have known this student for: _____ years _____ months

What are the first words that come to mind to describe this student? _____

For the following items, please circle one or more responses which may pertain to each. Your additional comments are welcome on the reverse side.

Sense of responsibility	always	usually	sometimes	rarely
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Social relations with peers	healthy relationships	some problems	frequent problems	relates poorly
Leadership ability	excellent	good	average	poor
Emotional maturity	very mature	average	somewhat immature	very immature
Self-confidence	healthy self-image	needs some support	seems overly confident	poor self-image
Sense of humor	highly developed	good	fair	poorly developed
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Study habits: _____

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Attention span: _____

Ability to express ideas orally: _____

Ability to work in a group: _____

Creativity: _____

Attendance pattern: _____

Parental support: _____

Please comment on level of progress and achievement in the following areas. Add grades if applicable.

Reading: _____

Spelling: _____

Math: _____

Is there ability grouping? If so, please indicate which group (honors, intermediate, standard).

Language Arts: _____ Math: _____

Comments: We would appreciate any additional comments and observations concerning the strengths, weaknesses, or any special needs or concerns of this student and family. We welcome any other information which you think would be helpful. Thank you very much for your time.

Teacher's Name: _____ (please print)

Teacher's Signature: _____ **Date:** _____

Telephone #: _____ **Email:** _____

Completed applications can be returned via the following methods.

Mail to:

MIT/Wellesley Upward Bound Program
77 Massachusetts Avenue
Building N52-130
Cambridge, MA 02139

Hand deliver to the MIT Office:

265 Massachusetts Avenue
Building N52-130
Cambridge, MA 02139

The office telephone number is:

(617)253-5124

The general office hours are:

Monday and Thursday ~ 10:00AM – 6:00PM
Tuesday and Wednesday ~ 11:00AM-7:00PM
Friday ~ 9:00AM-5:00PM